


PREM7

Entertainment Licensing, Leeds City Council, Civic Hall, Leeds, LS1 1UR

Application to vary a premises licence under the Licensing Act 2003
PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I/We ... Anna Strycharz (insert name(s) of applicant)
 being the premises licence holder, apply to vary a premises licence under section 34 of
 the Licensing Act 2003 for the premises described in Part 1 below.

Premises licence number

PREM/03987/003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description	
54 Harehills Road	
Post town Leeds	Post code LS8 5LE

Telephone number of premises (if any)

Non domestic rateable value of premises

£5,900.00

Part 2 – Applicant Details

Daytime contact telephone number

Email address (optional)

 Current postal address
 if different from
 premises address

54 Harehills Road

Post Town

Leeds

Postcode

LS8 5LE

Part 3 - Variation

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible? Yes ☒ No ☐

If not, from what date do you want the variation to take effect?

Day	Month	Year

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1)

Yes ☐ No ☐

Please describe briefly the nature of the proposed variation (please read guidance note 2)

Variation of Opening & Closing hours, to existing grocery store

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

n/a

Part 4 - Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if the application to vary is successful.

Please tick all that apply

Provision of regulated entertainment

- a) play (if ticking yes, fill in box A) ☐
- b) films (if ticking yes, fill in box B) ☐
- c) indoor sporting events (if ticking yes, fill in box C) ☐
- d) boxing or wrestling entertainment (if ticking yes, fill in box D) ☐
- e) live music (if ticking yes, fill in box E) ☐
- f) recorded music (if ticking yes, fill in box F) ☐
- g) performances of dance (if ticking yes, fill in box G) ☐
- h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H) ☐

Provision of late night refreshment (if ticking yes, fill in box I) ☐

Sale by retail of alcohol (if ticking yes, fill in box J) ☒

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
				Both	
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for performing play (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of a films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
				Both	
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for the exhibition of films (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9)

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	08:00	07:59	Non standard timings. Where you intend to open the premises to be open to the public at different times from those listed in the column on the left, please list. (please read guidance note 6)
Tue	08:00	07:59	
Wed	08:00	07:59	
Thur	08:00	07:59	
Fri	08:00	07:59	
Sat	08:00	07:59	
Sun	08:00	07:59	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking

✓ yes Please tick

- I have enclosed the premises licence ☒
- I have enclosed the relevant part of the premises licence ☐

If you have not ticked one of these boxes please fill in reasons for not including the licence, or part of it, below

Reasons why I have failed to enclose the premises licence or relevant part of the premises licence

M

Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b, c, d, e) (please read guidance note 10)

Regular Staff training and updated training logs

Promoting 'No sale of Alcohol' and CCTV signage

Prohibition of large promotional posters offering discounted Alcohol and special offers.

All staff shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

b) The prevention of crime and disorder

Provide illuminated lighting internally & Externally to the building

The display of alcohol will be in a designated area of the premises which is capable of being supervised from the counter area.

Refusal to serve anti-social groups and/or groups of which are drunk and disorderly .

The display of high-strength beers, ciders and larger's of 7.5% alcohol by volume (abv) or higher will be in an area accessible only by staff.

There will be no sale of cider and larger of 7.5% alcohol by volume (abv) in 2 or 3 litre plastic bottles.

Beer in no less than packs of four will be available for sale.

c) Public safety

In relation to age restricted sales the company will implement and maintain a refusals log system which will be regularly monitored in compliance with existing company policy.

DISPLAY PUBLIC NOTICES

WORK WITH POLICE & LOCAL PCSO'S IN ORDER TO RESOLVE ANY PUBLIC ISSUES

The PLH/DPS will ensure that an Incident Report Register is maintained on the premises to record incidents such as anti social behaviour, admissions refusals and ejections from the premises.

d) The prevention of public nuisance

REFUSAL TO SERVE DRUNK AND DISORDERLY AND UNDERAGE

Staff will make hourly checks around the premises and remove any litter, including takeaway wrappers, can and bottles.

Provision of waste collection services

ENSURE DELIVERIES ARE MADE BETWEEN 0700 AND 1900

Licensable activities shall be conducted and the facilities for licensed activities shall be designed and

operated so as to prevent the transmission of audible noise or perceptible vibration through the fabric of the building or structure to adjoining properties.

Between the hours of 23:00 - 07:00 hours the store will be closed to the public and service will take place through a hatch installed at the premise's front. This area will be covered by CCTV.

A public nuisance policy is in place; staff will be trained as to its requirements and will sign a document in compliance to this.

Noise from a licensable activity at the premises will not be audible at the nearest noise sensitive premises between 23.00 hours and 07.00 hours the following day

The security shutters of the business shall not be raised or lowered between 11pm and 7am the following day except for use in emergencies and to allow the access and egress of staff.

Clear and legible notices will be displayed at exits and at the point of sale requesting patrons to leave the premises quietly having regard to the needs of local residents, in particular emphasising the need to refrain from shouting, slamming car doors, sounding horns and loud use of vehicle stereos and anti-social behaviour.

The designated premises supervisor and any door supervisors will monitor the activity of persons leaving the premises and remind them of their public responsibilities where necessary.

Bottles will not be placed in any external receptacle between 23.00 and 07.00 hours the following day to minimise noise disturbance to neighbouring properties.

The business representative shall ensure that litter arising from people using the premises is cleared away regularly and that promotional materials such as flyers do not create litter.

e) The protection of children from harm

The PLH/DPS staff will ask for acceptable evidence (as agreed by WYP / WYTSS) from any person appearing to be under the age of 25 who attempts to purchase alcohol at the premises.

All alcohol sale refusals will be recorded in a register which will be retained on the premises for inspection by responsible authorities on request.

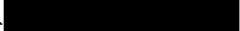
Please tick ✓ Yes

- I have made or enclosed payment of the fee ☒
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy ☐
- I have sent copies of this application and the plan to responsible authorities and others where applicable ☒
- I understand that I must now advertise my application ☒
- I have enclosed the premises licence or relevant part of it or explanation ☒
- I understand that if I do not comply with the above requirements my application will be rejected ☒

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 5 – Signatures (please read guidance note 11)

Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent. (See guidance note 12). If signing on behalf of the applicant please state in what capacity.

Signature 

Date ...23/10/2018.....

Capacity Applicant.....
.....

Where the premises licence is jointly held signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent. (please read guidance note 13). If signing on behalf of the applicant please state in what capacity.

Signature

Date

Capacity

Contact Name (where not previously given) and address for correspondence associated with this application (please read guidance note 14)

Post town

Post code

Telephone number (if any)

If you would prefer us to correspond with you by e-mail your e-mail address (optional)

